#### INFORMATION

If you want to put your child in a queue for our preschool you can download a application form that you send to our office.

You will find this form under "blanketter"

You can also call our office and get the form sent to you.

FIM is our principal and it gives you more scope to influence the activities you choose to as a member of FIM.

#### **Acclimatization**

Acclimatization (in schooling) looks a little different depending on a number of factors. It is important that u as the guardians have plenty of time for acclimatization and devote your full time to this the first two weeks. Usually it takes at least two weeks induction. A good induction enable the child to become secure with their new educators and the new environment.

We apply the same rules as the municipality (kommunen) with a free induction week.

You are offered a spot for your child from the first acclimatization day, which means that you usually can start working earlier than two weeks.

## **Opening hours**

Our general opening hours are 06.30-18.30

#### **Schedule**

When your child starts preschool submit a schedule. You can get a schedule form from your preschool or you can download the form under "blanketter"

Your child schedule is based on your work or study hours and travel time to and from work. It also includes time for pick up and drop off in the child schedule time.

Those children whose parents are unemployed or on maternity leave with a younger sibling is entitled to a maximum of 15 hours per week at preschool.

In addition, children aged 3-6 years is entitled to 15 hours of free preschool stay a week.

For these children, we place the appropriate schedule times so that the child's preschool stay will be as good as possible.

### Meals

It's important that children get to be undisturbed at meals and that you, as a parent, if possible, avoiding leaving and then retrieve at those times. Breakfast and snacks cooked on preschool and lunches delivered from the kitchen four days a week. On Fridays, the children bring their own packed lunch from home.

## Charges

We apply the same pre-school fees the municipality with a maximum charge. The fee for the pre-school is a kind of subscription to twelve months. This means you pay even if the child is not present.

The basis for the charge is based on the child's attendance at pre-school and parents' income and this is filled in on a form that you can download under the heading forms "blanketter"

### **Holidays**

Those who have 3-5 year olds who have 15-hour placement and in need of placement on those days apply for space at the preschool on holidays.

Application for placement done as soon as you know you need it and that need to be paid in advance.

# What your child needs preschool:

We want your child to have the following with them to kindergarten:

- A fruit every day
- · A towel labeled with child's name
- A bag with change of clothes
- · An extra suit and extra gloves to change during the cold season
- diapers shall also carry with diapers in a package that is labeled with the child's name.

Remember to label all clothing and boots with the child's name. Do not send the child with toys, money or candy to preschool.

If the child has a pacifier or security blanket we want you to leave them in the baby bag when you come in the morning. Then it is easy for us to find them when needed.

Two / three aged groups is the best to meet the needs of every child. Every preschool children are in two groups: one for younger preschoolers and one for older preschoolers.

The younger group has fewer children (about 12 - 16 children) and higher staffing levels than in the larger group of children.

The environment of the younger children's group also looks a bit different and here the emphasis is on the child's motor and sensory development.

In the older group of children, there are more children (about 20-26 pieces) because these children have achieved a higher degree of independence and socialization.

Here, the children continue to work with the sensorial and practical material but also introduced in the work of mathematics, language, and culture. The transition between the younger and the older group will take place gradually as the child is mature enough for it, and is not tied to the child's age.

In Skogstorp we currently have three groups of different ages, in August 2011 it was transferred to the two age groups in order to better work from Montessori basic thoughts.

Groups of children staying outdoors usually several hours a day either in the garden at the nursery or on short excursions in the neighborhood preschool. The older children also visit the library and doing exciting field trips to such the fire department.

# Parents training

We organizes short courses at the opportunity for the parents of our business. The purpose of these courses is that all parents should both get an opportunity to deepen their knowledge of the Montessori method, and have the opportunity to discuss specific issues related to children's development and learning with experienced educators and other parents who have children the same age.

Individual development and appraisal.

Because the Montessori method is based on the individual child, we work with individual development plans for each child. These development plans are the basis for the daily work in preschool and consists of three parts: personal development, knowledge and social skill.

At least once a term has the child's parents and teacher responsibility one performance where you calmly talk about the child's development and set goals for the coming time.

These goals can range from learning to dress herself to get acquainted with mathematics. The goals are always based on the child and the goal to strive for.